

SORANO (FRISCO) HOMEOWNER'S ASSOCIATION, INC.

Architectural Control Committee Approval Request Form

As a homeowner in Sorano (Frisco) HOA, you agreed to abide by the Declaration of Covenants, Conditions and Restrictions (a.k.a. CCRs or Deed Restrictions), when you took ownership of your home. The Deed Restrictions protect our property values by keeping the community a highly desirable place to live. **Prior to starting any project**, Architectural Control Committee (ACC) / Board approval **must be obtained**. To avoid delay, make your request as complete as possible and type or print legibly. You will also be required to supply a drawing of work to be performed. Incomplete requests will be returned for additional information. Incorrect information or changes made after approval invalidates approval. The goal of the ACC is to assure that all changes to our properties conform to the appropriate Deed Restrictions. The ACC/Board requires at least fourteen (14) days to review your request, so please plan accordingly when scheduling a start date. Thank you for your understanding and cooperation.

1. ABOUT THE RESIDENT(S)

Name(s)	
Address	
Email	
Phone(s)	Best time to call

2. ABOUT THE PROJECT

Proposed start date	Proposed completion date
Brief description of proposed improvements (attached additional pages if necessary)	
Location (attach sketch/drawing)	
Dimensions	Distance from fences/easements
Colors	Shape
Materials	
Builder/Contractor	
Other (specify)	
IMPORTANT: All sections of this form must be completed. Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project's location and its relationship to property lines, neighbors, construction, easements, etc. City Permits are required for all roof replacements and any fence replacements. Approved roof colors are dark gray and weathered wood (other colors require additional review, please include full details in your application).	
Approved projects must be completed in ninety (90) days of approval date unless otherwise noted by the ACC/Board. If an extension is needed to complete your project, please contact Sorano's Property Manager (ACC/Board approval will be needed).	

3. PROJECT REQUIREMENTS (please indicate your answer next to each requirement)

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	I / We have read and understand our obligations under the Sorano CC&Rs and Design Guidelines in relation to this project
<input type="checkbox"/>	<input type="checkbox"/>	I / We have obtained a City of Frisco Permit as necessary (attach copy to request)
<input type="checkbox"/>	<input type="checkbox"/>	This project will require a fence removal
<input type="checkbox"/>	<input type="checkbox"/>	Completed project will be visible from the street
<input type="checkbox"/>	<input type="checkbox"/>	I / We have discussed this request with my adjacent neighbors

Homeowner's Signature	Date
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Signature constitutes permission for ACC/Board members or Property Manager to inspect property and agreement to abide by ACC/Board decision.

Mail or email this request, along with all supporting documents, drawings, photographs, etc. to:
Sorano (Frisco) HOA (C/- Associa – PMG North Texas)
12700 Park Central, Suite 600
Dallas, TX 75251
NTXcustomer@associa.us

For additional information, call Principal Management
Group of North Texas (Associa) at 214-368-4030

When completed, upload this form to Town Square